



Taxpayers' charter – accessing information under the Freedom of Information Act

The *Freedom of Information Act 1982* (FOI Act) requires that we publish documents that we use in making decisions. The FOI Act also gives you the right to get access to other documents that we hold, including documents that contain information about you.

You can also ask us to correct information we hold about you if it is:

- incomplete
- incorrect
- out of date
- misleading.

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Our commitment to you

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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