



Taxable payments annual report instructions and form

These instructions will help you to complete the *Taxable payments annual report* form. If you report your taxable payments information to us online, do not complete this form.

Use this form if you are a business in the building and construction industry and have made payments to contractors for building and construction services.

Only businesses in the building and construction industry can use this form. Government entities must lodge online.

You can obtain a printed copy of the form and instructions through our publication ordering service. Our original form must be used. Do not send photocopied or scanned forms or attach additional pieces of paper with this form.

The paper form allows you to report up to nine contractors. If you have more than nine contractors, you will need to order more than one form.

Keep a copy of the completed form for your records.

Next steps:

- [Taxable payments annual report \(NAT_74109.PDF_293KB\)](#) (</uploadedFiles/Content/MEI/downloads/BUS00321342n74109.pdf>) . This is a **sample form only** - you cannot use this sample form to prepare your annual report
- [Order ATO publications \(/about-ato/about-us/contact-us/order-publications/\)](/about-ato/about-us/contact-us/order-publications/)

Find out about:

- [Instructions \(?anchor=Instructions#Instructions\)](#)
- [How to complete your Taxable payments annual report \(?anchor=HowtocompleteyourTaxablepaymentsannualre#HowtocompleteyourTaxablepaymentsannualre\)](#)
- [Section A: Payer details \(?anchor=SectionAPayerdetails#SectionAPayerdetails\)](#)
- [Section B: Declaration \(?anchor=SectionBDeclaration#SectionBDeclaration\)](#)
- [Section C: Payee details \(?anchor=SectionCPayeedetails#SectionCPayeedetails\)](#)
- [Amending a Taxable payments annual report \(?anchor=AmendingaTaxablepaymentsannualreport#AmendingaTaxablepaymentsannualreport\)](#)

See also:

- [Taxable payments annual report \(/Business/Reports-and-returns/Taxable-payments-annual-report/\)](/Business/Reports-and-returns/Taxable-payments-annual-report/)

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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